

Children and Young People Select Committee Agenda

Wednesday, 4 February 2015

7.30 pm

Committee Rooms 1 & 2

Civic Suite

Lewisham Town Hall

London SE6 4RU

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This meeting is an open meeting and all items on the agenda may be audio recorded and/or filmed.

Part 1

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Children and Young People Select Committee Members

Members of the committee, listed below, are summoned to attend the meeting to be held on Wednesday, 4 February 2015.

Barry Quirk, Chief Executive
Tuesday, 27 January 2015

Councillor John Paschoud (Chair)	
Councillor Brenda Dacres (Vice-Chair)	
Councillor Chris Barnham	
Councillor David Britton	
Councillor Liz Johnston-Franklin	
Councillor Hilary Moore	
Councillor Jacq Paschoud	
Councillor Joan Reid	
Councillor Luke Sorba	
Councillor Alan Till	
Sharon Archibald (Parent Governor Representative)	
Lisa Palin (Parent Governor Representative)	
Mark Saunders (Parent Governor Representative)	
Gail Exon (Church Representative)	Church of England Southwark Diocesan Board of Education
Monsignor N Rotheron (Church Representative)	Roman Catholic Archdiocese of Southwark Commission for Schools and Colleges
Councillor Alan Hall (ex-Officio)	
Councillor Gareth Siddorn (ex-Officio)	

MINUTES OF THE CHILDREN AND YOUNG PEOPLE SELECT COMMITTEE

Monday, 15 December 2014 at 7.30 pm

PRESENT: Councillors John Paschoud (Chair), Brenda Dacres (Vice-Chair), Chris Barnham, David Britton, Liz Johnston-Franklin, Jacq Paschoud, Joan Reid, Luke Sorba, Alan Till, Sharon Archibald (Parent Governor Representative) and Lisa Palin (Parent Governor Representative), Monsignor Nicholas Rotheron (Church Representative)

APOLOGIES: Councillor Hilary Moore and Mark Saunders

ALSO PRESENT: John Green (Strategic Leader, School Improvement Team), Andrew Hagger (Scrutiny Manager), Keith Martin (Service Manager, Children with Complex Needs), Councillor Paul Maslin (Cabinet Member for Children and Young People), Frankie Sulke (Executive Director for Children and Young People) and Warwick Tomsett (Head of Targeted Services and Joint Commissioning)

1. Minutes of the meeting held on 12 November 2014

1.1 **Resolved:** The Committee agreed the minutes of the meeting held on 12 November 2014.

2. Declarations of interest

2.1 Cllr Jacq Paschoud declared interests as a trustee of Brent Knoll Trust, as a non-appointed governor at Watergate School and as Chair of the Lewisham Parent Carers Forum.

2.2 Lisa Palin declared an interest as she has a son with learning disabilities who took part in the EHC pilot.

3. Children with complex needs update

3.1 Warwick Tomsett (Head of Targeted Services and Joint Commissioning) and Keith Martin (Manager, Children with Complex Need) introduced the report, highlighting the following key points:

- This is the first update since the change in law came into effect in September 2014.
- Officers are now implementing Education, Health and Care plans (EHC), including the EHC local offer, personal budgets and the Early Years work stream.
- The timetable for converting from statement of special educational need (SEN) to EHC includes the restructure of the team carrying this out.
- The EHC plan gives context for a child's life and allows the child to talk about their likes and aspirations as part of it, which is a big cultural shift from the statement of SEN.

- 3.2 In response to questions from the Committee, Frankie Sulke (Executive Director for Children & Young People) Warwick Tomsett and Keith Martin provided the following information:
- The majority of referrals for EHC will come from schools, although other agencies will also refer. The local authority will then need to complete the assessment.
 - There are likely to be some ongoing gaps and anomalies in the figures for the 19-25 age range, especially as this is where the 3 year period of further education is covered. A young person is entitled to further education support for a 3 year period under their EHC. Once this period has finished their plan will follow them, although it will no longer cover further education support.
 - The eligibility criteria for EHC are set by the national code of practice, although there is no standard model for the way that decisions around EHCs can be taken. Lewisham has adopted a multi-agency panel approach for its decision making panel.
 - The size of team working on conversions from statements of SEN to EHC plans will decrease as the conversions are carried out and less need to be done.
 - An individual child that has more complex needs may require more resource and there are cost implications around that but these are built into the budget.
 - Every child with a statement will have to be converted to EHC and all children who went through the pathfinder project will have to be reassessed to have their EHCs taken via the statutory process. This is not what was initially set out and has created additional workload and resource demand on the local authority. Approximately 1400 SEN statements need converting to EHC.
 - The biggest challenge and opportunity comes with the introduction of personal budgets. The challenge comes from costing the needs and outcomes for children and how to meet them. Many services are tied into big contracts with suppliers which is unsuitable for the flexibility required of personal budgets. However the opportunity is there to provide autonomy for families through bespoke packages of support. This could massively improve the lives of parents and children and the EHC gives much more control to parents and is a less adversarial process.
 - Points of transition can be very difficult, but EHCs offer a better chance here by allowing more planning for transition at an earlier stage.
 - Officers are working alongside colleagues in Communications about how to make the local offer more accessible for parents and children. At the moment it meets the statutory requirements but this should be improved and is a key strand of work.

The Committee resolved that:

- A case study of an EHC should be circulated to the Committee so they can see what a completed EHC looks like.
- Information on the numbers of children that will need to convert from statement of SEN to EHC plans and the number of children expected to be on EHC plans should be provided to the Committee.

4. Nursery Education and Childcare Review - Update

4.1 Sue Tipler (Head of Standards and Achievement) and John Green (Strategic Leader, EYFS) introduced the report, highlighting the following key points:

- The recommendations for increased flexibility in provision has started to happen, with more providers looking to meet parents' needs.
- There has been an increase in the number of childminders offering the free 2 year old provision and there has been work carried to help the development of childminders.

4.2 In response to questions from the Committee, Frankie Sulke (Executive Director for Children & Young People), Sue Tipler and John Green provided the following information:

- Work has been carried out to make sure that parents know they are eligible for the free 2 year old childcare offer. Those eligible are those that would be eligible for the Pupil Premium and the information on this is provided by the Department for Work & Pensions (DWP).
- Lewisham did receive a letter from the minister saying that take-up for the 2 year old offer was low, but the numbers cited were incorrect. However work was carried out around this and the number of parents up the offer should now improve. In Autumn 2014 there were 1174 eligible for the 2 year old offer and 832 had accessed it.
- There will be a funding change, so that funding will only come for those that take up the 2 year old offer, not as previously for all those eligible. This will mean a cut in funding. The extra money in the DSG had been supplementing a high needs overspend, so the change will create some cost pressures.
- Children's Centres can publicise the 2 year old offer and encourage take up, but only so many will want childcare and some parents are happy to look after their children with no other childcare.
- Those children that take part in some sort of EYFS activity do better than those that do not, but those taking part in activity at school based nurseries do not have better outcomes than those at private, voluntary or independent nurseries. The best outcomes are for those that have 6 or more contacts with Children's Centres.
- The number of childminders that provide the free 2 year old offer has increased, though these are not necessarily new childminders and are likely to just be new to providing the 2 year old offer.
- In Lewisham 9% of childminders are rated as Outstanding (against 10% nationally) and 57% are Good (against 66% nationally).
- EYFS officers have been offering training around SEN for childminders to promote take-up of children with SEN. Shared training has been offered for nurseries, but this can be difficult as PVI's are competitors so not always keen on sharing training.
- Clyde Nursery School has been a forerunner on integrating 2 year olds and their model is being shared.

5. Young People's Mental Health Review - Draft Report and Recommendations

5.1 The Committee discussed the report, including recommendations to CAMHS services and around schools. The Committee could not agree the final wording for

recommendations and resolved to consider reviewed and updated recommendations at their next meeting.

Resolved:

The Committee agreed to further discuss the draft recommendations and agree the final report and recommendations at their meeting on 4th February 2015.

6. Select Committee work programme

- 6.1 The Committee discussed the work programme and the need, in light of recent development surrounding Sedgehill School, for there to be an item on this added to the agenda for the next meeting.

Resolved:

The Committee agreed to add an item on Sedgehill School at their next meeting on 4th February 2015.

7. Referrals to Mayor and Cabinet

- 7.1 There were none.

The meeting ended at 9.40 pm

Chair:

Date:

Agenda Item 2

Committee	Children and Young People Select Committee	Item No.	2
Title	Declarations of Interest		
Wards			
Contributors	Chief Executive		
Class	Part 1	Date	4 February 2015

Declaration of interests

Members are asked to declare any personal interest they have in any item on the agenda.

1 Personal interests

There are three types of personal interest referred to in the Council's Member Code of Conduct :-

- (1) Disclosable pecuniary interests
- (2) Other registerable interests
- (3) Non-registerable interests

2 Disclosable pecuniary interests are defined by regulation as:-

- (a) Employment, trade, profession or vocation of a relevant person* for profit or gain
- (b) Sponsorship –payment or provision of any other financial benefit (other than by the Council) within the 12 months prior to giving notice for inclusion in the register in respect of expenses incurred by you in carrying out duties as a member or towards your election expenses (including payment or financial benefit from a Trade Union).
- (c) Undischarged contracts between a relevant person* (or a firm in which they are a partner or a body corporate in which they are a director, or in the securities of which they have a beneficial interest) and the Council for goods, services or works.
- (d) Beneficial interests in land in the borough.
- (e) Licence to occupy land in the borough for one month or more.
- (f) Corporate tenancies – any tenancy, where to the member's knowledge, the Council is landlord and the tenant is a firm in which the relevant person* is a partner, a body corporate in which they are a director, or in the securities of which they have a beneficial interest.
- (g) Beneficial interest in securities of a body where:-
 - (a) that body to the member's knowledge has a place of business or land in the borough; and

- (b) either
- (i) the total nominal value of the securities exceeds £25,000 or 1/100 of the total issued share capital of that body; or
 - (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person* has a beneficial interest exceeds 1/100 of the total issued share capital of that class.

*A relevant person is the member, their spouse or civil partner, or a person with whom they live as spouse or civil partner.

(3) Other registerable interests

The Lewisham Member Code of Conduct requires members also to register the following interests:-

- (a) Membership or position of control or management in a body to which you were appointed or nominated by the Council
- (b) Any body exercising functions of a public nature or directed to charitable purposes, or whose principal purposes include the influence of public opinion or policy, including any political party
- (c) Any person from whom you have received a gift or hospitality with an estimated value of at least £25

(4) Non registerable interests

Occasions may arise when a matter under consideration would or would be likely to affect the wellbeing of a member, their family, friend or close associate more than it would affect the wellbeing of those in the local area generally, but which is not required to be registered in the Register of Members' Interests (for example a matter concerning the closure of a school at which a Member's child attends).

(5) Declaration and Impact of interest on member's participation

- (a) Where a member has any registerable interest in a matter and they are present at a meeting at which that matter is to be discussed, they must declare the nature of the interest at the earliest opportunity and in any event before the matter is considered. The declaration will be recorded in the minutes of the meeting. If the matter is a disclosable pecuniary interest the member must take no part in consideration of the matter and withdraw from the room before it is considered. They must not seek improperly to influence the decision in any way. **Failure to declare such an interest which has not already been entered in the Register of Members' Interests, or participation where such an interest exists, is liable to prosecution and on conviction carries a fine of up to £5000**
- (b) Where a member has a registerable interest which falls short of a disclosable pecuniary interest they must still declare the nature of the interest to the

meeting at the earliest opportunity and in any event before the matter is considered, but they may stay in the room, participate in consideration of the matter and vote on it unless paragraph (c) below applies.

- (c) Where a member has a registerable interest which falls short of a disclosable pecuniary interest, the member must consider whether a reasonable member of the public in possession of the facts would think that their interest is so significant that it would be likely to impair the member's judgement of the public interest. If so, the member must withdraw and take no part in consideration of the matter nor seek to influence the outcome improperly.
- (d) If a non-registerable interest arises which affects the wellbeing of a member, their, family, friend or close associate more than it would affect those in the local area generally, then the provisions relating to the declarations of interest and withdrawal apply as if it were a registerable interest.
- (e) Decisions relating to declarations of interests are for the member's personal judgement, though in cases of doubt they may wish to seek the advice of the Monitoring Officer.

(6) Sensitive information

There are special provisions relating to sensitive interests. These are interests the disclosure of which would be likely to expose the member to risk of violence or intimidation where the Monitoring Officer has agreed that such interest need not be registered. Members with such an interest are referred to the Code and advised to seek advice from the Monitoring Officer in advance.

(7) Exempt categories

There are exemptions to these provisions allowing members to participate in decisions notwithstanding interests that would otherwise prevent them doing so. These include:-

- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
- (b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor;
- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception)

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Children and Young People Accounts Select Committee			
Title	Young People's Mental Health Review: Final report	Item No.	3
Contributors	Scrutiny Manager		
Class	Part 1	Date	4 February 2015

1. Purpose of paper

- 1.1 As part of the work programme for 2014/1, the Select Committee agreed to carry out a rapid review of children and young people's emotional well-being and mental health provision in Lewisham. The review was scoped in October 2014 and an evidence session held in November 2014, with an additional meeting with young people involved in the HeadStart Young Person's Steering Group held in October 2014. Recommendations were discussed and further information provided at the meeting in December 2014.
- 1.2 Attached is the final review report. Members of the Committee are asked to agree the report for submission to Mayor and Cabinet.

2. Recommendations

Members of the Select Committee are asked to:

- Agree the final review report and refer it to Mayor and Cabinet

3. The report and recommendations

The final review report is attached at **Appendix 1**.

4. Legal implications

The report will be submitted to Mayor and Cabinet, which holds the decision making powers in respect of this matter.

5. Financial implications

There are no direct financial implications arising out of this report. However, the financial implications of any specific recommendations will need to be considered in due course.

6. Equalities implications

There are no direct equalities implications arising from the implementation of the recommendations set out in this report. The

Council works to eliminate unlawful discrimination and harassment, promote equality of opportunity and good relations between different groups in the community and to recognise and to take account of people's differences.

For more information on this report please contact Charlotte Dale, Interim Overview & Scrutiny Manager, on 020 8314 9534.

Overview and Scrutiny

Young People's Mental Health Rapid Review

Children & Young People Select Committee Select Committee

February 2015

Membership of the Children & Young People Select Committee in 2014/15:

Councillor John Paschoud (Chair)

Councillor Brenda Dacres (Vice-Chair)

Councillor Chris Barnham

Councillor David Britton

Councillor Liz Johnston-Franklin

Councillor Hilary Moore

Councillor Jacq Paschoud

Councillor Joan Reid

Councillor Luke Sorba

Councillor Alan Till

Sharon Archibald (Parent Governor Representative)

Lisa Palin (Parent Governor Representative)

Mark Saunders (Parent Governor Representative)

Gail Exon (Church Representative)

Monsignor Nicholas Rotheron (Church Representative)

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Chair's Introduction

It was very clear to members of the Select Committee that mental health is an important issue for many young people in Lewisham. When some of us were able to listen to young people who not only have individual experience of these problems, but have come forward to help shape future services for others too, it was also clear how passionately they felt and cared about this.



What became apparent when we heard from professionals involved in providing current services, and those devising and delivering the HeadStart programme in Lewisham, was that services perform well - but that they focus provision and resources mainly on those with acute needs for the most urgent help. Whilst waiting times for services are comparatively good, any wait can feel like “too long” for a young person who is going through a period of mental ill health.

The past focus on acute need means that universal and targeted services in Lewisham have not yet been developed to meet all needs. HeadStart offers us an opportunity to develop these universal services and to build the mental resilience of young people. The early stages of HeadStart have shown excellent results and promise, and the select committee wholeheartedly supports the young advisors, staff, partner organisations and CAMHS professionals involved in bidding for substantial further resources to expand this work.

One common cause of stress, and sometimes of resulting mental health problems for young people, is the stigmatisation of just identifying with “having a mental health problem”. Another stress recognised by many was the pressure exerted by schools and colleges to perform academically - for the benefit of collective as well as individual achievement. Whilst the committee and the young people reporting this all saw the point of achieving the best that each individual can, our recommendations have attempted to reflect these and other issues in urging institutions to balance pressure with care for the well-being of each young person. Information and signposts to sources of help must continue to be available to young people not just from schools but also from a range of other places such as youth clubs and advice centres, and we must bear that in mind when making decisions about the future affordability of such ‘non-statutory’ services and venues.

Our thanks are due to all of the Lewisham Council officers, staff and volunteers from partner organisations, and young people involved in the HeadStart steering group who have met with us, presented us with evidence, and made suggestions. I hope we have adequately reflected your concerns in this report and our recommendations, and that your time and effort will have had some influence on decisions made for the future.

Finally I would like to express the thanks of myself and the select committee for the tireless work of our small but dedicated team of scrutiny support officers, and in particular Andrew Hagger who has done most of the hard work of keeping the process of this review, as with so many others before it, in order and the outcome so well presented.

Councillor John Paschoud

Chair of the Children & Young People Select Committee

1. Recommendations

- 1.1 The Committee supports the work being carried out by Lewisham Council and partners on the HeadStart Programme and supports efforts to bid for the next stage of funding.

The Committee recommends that:

- R1. While waiting times for CAMHS services in Lewisham are well within set targets and are performing well in comparison to neighbouring boroughs, any wait can feel like a long time when a young person is experiencing mental health difficulties. Therefore the Committee recommends that the ability of CAMHS to respond appropriately to mental health issues should be maintained and, if possible, improved.
- R2. Further integration of mental health support and intervention across levels of need should be explored with the aim of ensuring that young people and agencies know how and where to access appropriate support early, reducing the time between identifying a need for support and/or intervention and the provision of this support and/or intervention.
- R3. As identified throughout the report, it is important that awareness and education about mental health are improved. This will enable young people affected by mental health issues to identify and seek appropriate help and advice, and assist those who work with and care for them to provide access to it. Accordingly, the Committee recommends that further work is carried out to raise awareness of mental health issues amongst young people and the population in general.
- R4. As part of this, awareness raising and increased acceptance of mental health issues as a normal part of life should be included in the local outcomes for the HeadStart programme.
- R5. In addition, schools should continue to build upon the work that has already been carried out in the borough to improve education, awareness and support around young people's mental health.
- R6. The strong governance systems and good stakeholder engagement that is in place in the HeadStart Programme in Lewisham should continue.
- R7. The Children & Young People Select Committee should carry out further work looking at the incidence of self-harm amongst young people in the borough and why this has increased.
- R8. The Children & Young People Select Committee should carry out further scrutiny of the HeadStart Programme as it progresses.

2. Purpose and structure of review

- 2.1. On 1 July 2014, the Committee decided as part of its work programme to undertake a rapid review of children and young people's emotional well-being and mental health provision in Lewisham.
- 2.2. Lewisham's Sustainable Communities Strategy¹ sets out six key priorities for the borough as a whole. The review falls under the 'Safer' priority, which aims to keep our children and young people safe from harm, abuse and criminal activity as well as the 'Healthy, Active and Enjoyable' priority which aims to improve health outcomes and tackle the specific conditions that affect our citizens.
- 2.3. Lewisham's Children and Young People's Plan² for 2012-2015, entitled 'It's Everybody's Business' sets out key areas for impact and priorities surrounding children and young people. This review will fall under the 'Be Healthy' (BH6) priority, which aims to 'Promote Mental and Emotional Well-being'. Furthermore, mental health has been identified as one of nine Health and Well-Being Board priorities.
- 2.4. The Committee considered a scoping report at its meeting on 2 October and agreed the following key lines of inquiry for Young People's Mental Health rapid review:
 - In order to understand mental health service provision for children and young people, the Committee should address the following key questions:
 - What are the emotional wellbeing and mental health needs of the children and young people of Lewisham
 - What services are in place to meet these needs
 - How can examples of current good practice and research be used to meet the gaps in service provision.
- 2.5. The Big Lottery Fund (BLF) HeadStart project takes a universal and strategic approach to mental health in the borough and could have a significant impact on the mental health of young people in Lewisham. Therefore the Committee is recommended to focus on the work being carried out in this area. The Committee should consider the following key lines of inquiry:
 - How is the Big Lottery HeadStart project developing new ideas for providing services or providing new services
 - How are these new ideas and approaches being embedded into local provision
 - How are young people involved in developing and shaping their own services, do young people feel they are actively involved
 - Whether young people are being targeted outside of a school setting

¹ Lewisham's Sustainable Community Strategy 2008-2020
<http://www.lewisham.gov.uk/mayorandcouncil/aboutthecouncil/strategies/Documents/Sustainable%20Community%20Strategy%202008-2020.pdf>

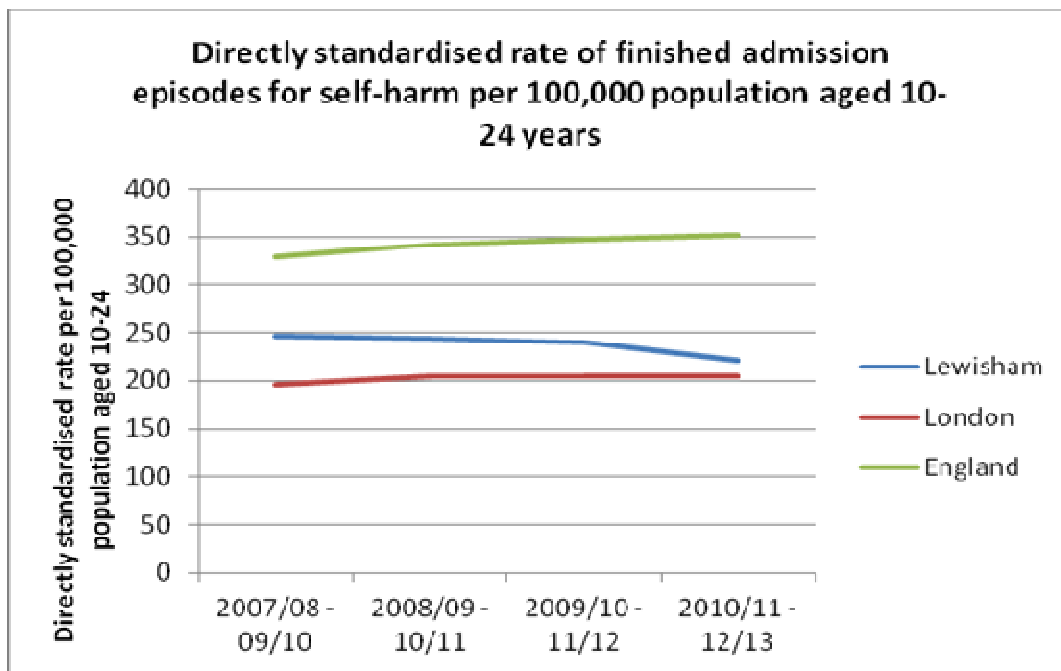
² Lewisham Children and Young People's Plan 2012-2015
<http://www.lewisham.gov.uk/mysservices/socialcare/children/Documents/CYPP2012-15.pdf>

- How digital technology is being used both to reach young people and deliver mental health services to them
- How will the effectiveness of the universal approach be monitored
- What is the evidence that this will lead to a reduction in need for tiers3 and 4 services and how can this be monitored

- 2.6. The Committee carried out evidence gathering at its meeting on 12 November 2014, where the Committee received a report from officers, notes of a meeting held on 23 October 2014 with young people involved in the HeadStart Steering Group and evidence from Frankie Sulke (Executive Director for Children & Young People), Warwick Tomsett (Head of Targeted Services and Joint Commissioning), Caroline Hirst (Commissioner, Children & Young People), Mick Atkinson (Head of Commissioning, Place2Be), Wendy Geraghty (Lead Clinician, Lewisham Children and Adolescent Mental Health Service) and Ruth Hutt (Public Health Consultant). Further written evidence on CAMHS waiting times and performance benchmarking, timescales for stages two and three of the HeadStart programme and plans if Lewisham is unsuccessful in the final stage of the bidding process was provided at the 15 December 2014 meeting.
- 2.7. The Committee discussed recommendations at its 15 December 2014 meeting and concluded its review and agreed its recommendations on 4 February 2015.

3. The need for Mental Health Services within Lewisham

- 3.1. It has been shown that 1 in 10 children and young people aged 5-16 years suffer from a diagnosable mental health disorder³, which equates to around three children in every school class. The most common problems are conduct disorders and emotional disorders (anxiety and depression). The Committee were keen to emphasise that while attention deficit hyperactivity disorder (ADHD) and autism spectrum disorders can increase the vulnerability of people to mental health issues, they are not in themselves mental health disorders.
- 3.2. In Lewisham, 8.4% of young people aged 5-16 have a diagnosed conduct disorder and 5.6% of young people of the same age have a diagnosed emotional disorder⁴. These levels are comparable with other London boroughs with similar Index of Multiple Deprivation scores.
- 3.3. In 2012/13 106 people aged 10-24 were admitted to hospital for self-harm. This data is pooled with information from 2010/11 because of the small numbers to produce a rate which can be compared to that of London and England. The graph below shows that Lewisham in 2010/11-2012/13 has a lower rate of admissions than England (which is statistically significantly different) but similar to London. The rates in Lewisham were largely stable but saw a slight decrease in 2010/11-2012/13. However, this drop is not statistically significantly different to earlier years.



- 3.4. This measure only captures the most serious episodes of self-harm which would require an admission to hospital. The rates for admissions may not reflect the level of less serious self-harm. Anecdotally secondary schools are

³ Green, H., McGinnity, A., Meltzer, H., et al. (2005). [Mental health of children and young people in Great Britain 2004](#). London: Palgrave.

⁴ Campion & Fitch, 2012

reporting increased self-harm amongst adolescents, although data is not available to support this.

- 3.5. Evidence heard at the meeting on 12 November highlighted that suicide amongst young people is rare in Lewisham and that no children have committed suicide in Lewisham since 2001.
- 3.6. According to a public mental health overview conducted by UCL Partners in 2013⁵ the impacts of mental disorder are far reaching and can include:
 - Increasing the risk of suicide and self-harm
 - Engaging in health risk behaviour (such as smoking, alcohol abuse, drug taking)
 - Physical ill health
 - Poor educational outcomes
 - Unemployment
 - Antisocial behaviour and offending
 - Poor social skills.
- 3.7. Research has shown that mental health problems in children and young people can be long-lasting. It is known that 50% of mental illness in adult life (excluding dementia) starts before age 15 and 75% by age of 24⁶.
- 3.8. There are recognised risk factors for developing mental health problems, many of which are more prevalent in Lewisham's population than in other areas. This means that in Lewisham there will be greater numbers of children and young people with diagnosable mental health problems and with low levels of wellbeing/resilience putting them at risk of developing problems in the future. These factors include:
 - Living in poverty - 30.5% of under 16s live in poverty compared to 20.6% nationally and 26.5% in London. Similar levels are found in our neighbouring boroughs, 31.6% and 30.7% in Lambeth and Southwark respectively.
 - Being a child looked after by a local authority - 77 children in every 10,000 are looked after; compared to 60 nationally and 55 in London.
 - Living in non-secure accommodation - 4.7 in every 1,000 households are homeless households with dependent children or pregnant women compared to 3.6 in London and 1.7 nationally.
 - Being exposed to trauma - 555 children in Lewisham were identified as being exposed to high risk domestic violence in the home in 2013-2014, with up to a third of all children in the borough exposed to any domestic violence. The rates in London are known to be higher than other parts of the country.
 - Having parents who experience mental health and/or substance misuse issues. These levels are likely to be higher in Lewisham compared to the

⁵ UCL Partners: Public mental health overview. October 2013

⁶ Kessler RC, Berglund P, Demler O, Jin R, Merikangas KR, Walters EE: Lifetime prevalence and age-of-onset distributions of DSM-IV disorders in the National Comorbidity Survey Replication. Arch Gen Psychiatry 2005; 62:593-602

average in London and England. For example, 1.24% of people on Lewisham GP registers have a serious mental health disorder compared to 0.84% in England as a whole and 1.03% in London. In every 1,000 people in Lewisham, 12.4 are opiate or crack cocaine users compared to 8.4 nationally and 9.55 in London.

- Being involved in crime – 811.8 per 100,000 10-17 year olds receive a first reprimand, warning or conviction in Lewisham, compared to 458 in London and 511 in England as a whole.

3.9. Other young people at risk include:

- Young carers
- Those from a family affected by learning disability
- Families known to the criminal justice system
- Those with a physical illness/disability or learning disability
- Lesbian, Gay, Bisexual and Trans-sexual young people

3.10. The wide reaching implications of mental health problems and the costs involved highlight the importance of work to improve mental health across the population. Working with young people is an opportunity to focus on the prevention of mental ill health where possible and to develop targeted interventions to limit the negative impacts of mental health disorder.

3.11. During the meeting with young people involved in the HeadStart Steering Group, the young people highlighted that there is a general lack of education about mental health, both amongst young people specifically and people generally. Due to the lack of awareness of mental health, people are unable to properly understand and therefore address issues, as they arise. Previously, members of the group were not as aware of mental health issues as they are now, so did not understand its seriousness. The group acknowledged that they may not have been as compassionate with people due to this lack of understanding, which emphasised the need for more information and knowledge. The young people also highlighted that parents and/or carers may not understand their child's situation and have less knowledge about mental health issues.

3.12. The group talked in detail about school stress, including the pressure on young people about exams, grades and the pressure to do well. This is an area identified by the Young Minds charity as part of their "YoungMinds Vs" campaign, which also identifies sexual pressures, bullying, unemployment and lack of access to counselling as top issues affecting young people around mental health. The group observed that sometimes it can feel as if school is all that matters and that grades are the most important thing. However the association with failure if people don't get good grades can have a longer term impact. The group's experiences, such as being involved in HeadStart and being running for Young Mayor, showed that achievement is not limited to school. When young people move on to further education the emphasis changes, and the stress is more about broadening horizons and young people are then told that exam results alone won't get you into a university, you need a good personal statement.

Recommendation:

R1: The Children & Young People Select Committee should carry out further work looking at the incidence of self-harm amongst young people in the borough and why this has increased.

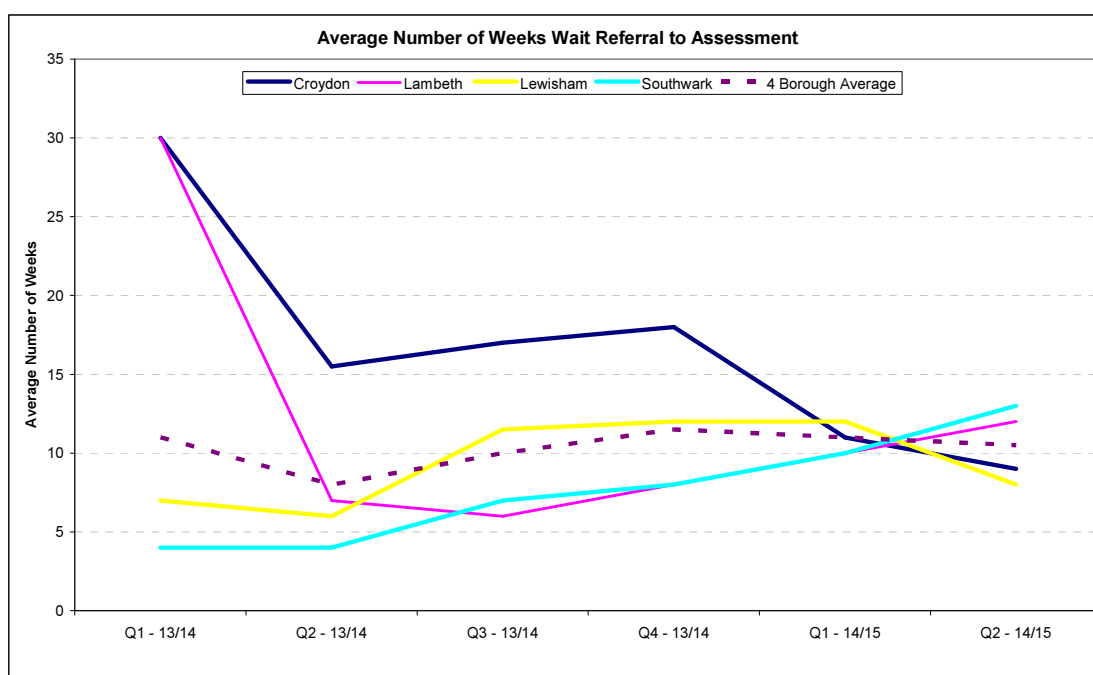
4. Provision of Children and Adolescent Mental Health Services (CAMHS) (Tier 3 and 4)

- 4.1. Mental health services in Lewisham are divided into four tiers, reflecting the different levels of need of those receiving services. Historically, most service provision in Lewisham has been focused on highly specialised mental health services with less universal mental health promotion provision (although pockets of good practice do exist across the borough). This has been a deliberate decision based on allocating more resources towards those most in need. Children and Adolescent Mental Health Services (CAMHS) services are limited and young people access services if they go past certain thresholds for risk and need. Young people will be directed to other services if they don't cross the threshold for CAMHS.
- 4.2. CAMHS are commissioned within the context of National CAMHS policy, which include the Children and Young People's Health Outcomes Forum Report (2012); No Health Without Mental Health; An All Age Strategy (2011); Achieving Equity and Excellence for Children (2010); and The National Service Framework for Children, Young People and Maternity: The Mental Health and Psychological Well-being of Children and Young People (2004).
- 4.3. Commissioned services operate in compliance with the legislative frameworks of the Children Act 2004 and the Mental Health Act 1983, as amended by the Mental Health Act 2007. Care should be informed by evidence based practice including National Institute for Health and Care Excellence (NICE) and other best practice guidelines.
- 4.4. Lewisham Community Children's and Adolescent's Mental Health Services are commissioned by both NHS Lewisham Clinical Commissioning Group (CCG) and the London Borough of Lewisham (LBL). Services are provided by South London and Maudsley NHS Foundation Trust (SLaM) who provide support to Lewisham children/young people requiring assessment and treatment/support for emotional needs and mental health conditions, primarily at tiers 3 and 4. The Children and Young People's Joint Commissioning Team is responsible for contract monitoring and service planning arrangements on behalf of the CCG and the Local Authority, for the commissioned CAMHS service and for the non-statutory tier 2 provision outlined in this section.
- 4.5. Tier 4 provision includes highly specialised outpatient and inpatient units. South London and Maudsley (SLaM) NHS Foundation Trust are commissioned through a cost and volume contract to provide Lewisham patients with tier 4 outpatient and inpatient services through the SLaM national and specialist services. A small number of tier 4 outpatient services, all intensive day and inpatient care services are commissioned via NHS England. Non-contracted providers of Psychiatric Intensive Care Units (PICU) can be used where patients require more specialist provision.
- 4.6. In 2013/14 the average number of young people in a SLaM inpatient ward at any one time was 5.5, which resulted in total to 557 occupied bed days over the same timeframe. The most recent data available refers to Quarter 2

2014/15 and reveals that there were 8 CAMHS patients admitted to a SLaM inpatient unit during this three month period.

- 4.7. Performance data indicates that during 2011/12 and 2012/13, 1.01% of all young people from Lewisham were referred for inpatient care. Across other SLaM boroughs i.e. Lambeth, Southwark, Lewisham, Croydon, Bexley, Bromley, Greenwich, Kent and Medway the range over the same period was 1.01% to 3.06%. This indicates that Lewisham CAMHS are ably managing mentally unwell young people in the community and are making relatively low numbers of referrals for inpatient care, especially when compared to other local areas.
- 4.8. Tier 3 provision refers to specialised multi-disciplinary services, set up to respond to more severe, complex or persistent disorders. SLaM provides a range of tier 3 provision through a number of community teams including: SYMBOL (for Looked after Children); Lewisham Young People's Service (for young people with emerging psychosis); Neuro-Development (for learning difficulties); ARTS (for young people with a mental health disorder and a history of criminal offending); and East/West Generic teams. Commissioners have also given agreement for SLaM to expand the OASIS service, an outreach service for people (14-35 yrs old) at risk of developing psychosis, to cover Lewisham.
- 4.9. In total 1,396 children and young people were referred to the Lewisham CAMHS service in the financial year 2013/14, with 1,052 of these referrals being accepted. This equated to a 75.4% acceptance rate of all referrals, with almost one in four referrals to the service not meeting the referral threshold. The average number of patients seen across the four quarters of 2013/14 was 862. The actual number of children and young people accessing services from some of these teams can be relatively small; hence there can be fluctuations between quarters regarding waiting times for these groups.
- 4.10. Functional Family Therapy (FFT) is an evidence-based family therapy intervention which is targeted at families who have a young person engaging in persistent anti-social behaviour, youth offending and/or substance misuse. The Lewisham Mayor and Cabinet have given agreement for this provision to be implemented. The FFT programme will be positioned at the 'specialist' level and will work with approximately 40-60 families per annum. The service is due to commence in March 2015.
- 4.11. During the meeting with young people involved in the HeadStart Steering Group, it was highlighted that the priority basis for services can sometimes be unhelpful. Due to current thresholds, help is limited to those with serious conditions and when the situation has reached crisis point, such as suicide attempt or serious illness. This can mean that prevention work to stop mental health issues becoming more serious could be missed. Young people present at the focus group had mixed experiences with existing services, some good and some bad. They felt that there is a need for lower level support through the school transition period while waiting to access CAMHS services. This could be access to a mentor or an equivalent to help in the meantime.

- 4.12. Evidence from the young people on the HeadStart Steering Group emphasised that mental health issues can flare up and then go away. Long wait times for services can mean that by the time they are seen by CAMHS young people may not still have an acute problem, which can result in removal from the waiting list so do not then access CAMHS. Work will be undertaken by commissioners with CAMHS to review re-referral rates.
- 4.13. Waiting times for CAMHS may vary from quarter to quarter. Lewisham experienced low average referral to assessment waits in the first half of 13/14, similar to that of Southwark. This peaked for Lewisham between December 2013 and March 2014, however waits have remained consistently under 12 weeks and are currently down to an average 8 week wait in September 2014, lower than any of the other SE sector boroughs.



2a) Graph detailing CAMHS referral to assessment waiting times across the four SE sector boroughs

- 4.14. The four South East sector boroughs meet with SLaM quarterly to discuss good practice, areas of concern and development. Performance review processes are in place under the quarterly contract monitoring cycle, commissioners review performance monitoring reports and raise any queries via exception reports.
- 4.15. Lewisham CAMHS have recently implemented a telephone triage system for new referrals, which serves multiple purposes, such as identification of gaps in case history and prioritisation / allocation of cases. Furthermore, formal and informal processes are in place, to support partnership discussions between CAMHS, Children's Social Care and commissioners, to ensure that issues are addressed in a timely and responsive manner.

Recommendations:

R2: While waiting times for CAMHS services in Lewisham are well within set targets and are performing well in comparison to neighbouring boroughs, any wait can feel like a long time when a young person is experiencing mental health difficulties. Therefore the Committee recommends that the ability of CAMHS to respond appropriately to mental health issues should be maintained and, if possible, improved.

R3: Further integration of mental health support and intervention across levels of need should be explored with the aim of ensuring that young people and agencies know how and where to access appropriate support early, reducing the time between identifying a need for support and/or intervention and the provision of this support and/or intervention.

5. Existing Universal and Targeted provision (Tier 1 and 2)

- 5.1. Tier 2 provision is non-statutory provision that can be provided by professional groups which relate to each other through a network rather than a team. This can take place in schools or other community settings such as GP surgeries or youth centres. In Lewisham the majority of mental health provision is commissioned at a specialist or statutory level, but the evidence supplied highlighted examples of good practice operating at a universal or targeted level within the borough.
- 5.2. One example was that of Place2Be (P2B), a national charity who provide a school based counselling service, offering 1:1 appointments, group sessions and open access drop in sessions. This is supported by a comprehensive training and consultative support programme for school staff. This service is currently available in ten schools (2 secondary and 8 primary) across the borough and is commissioned through a tapered funding approach, between the Local Authority and Schools.
- 5.3. Since April 2013, P2B have supported in excess of 800 pupils, with 90 children and young people having accessed 1:1 counselling sessions. Over 300 1:1 counselling sessions and approximately 500 group sessions have been delivered. In addition to this, over 500 Lewisham based professionals have benefited from P2B well-being training. Sessions have included: solution focused techniques; supporting children's emotional well-being; and understanding attachment. P2B has a robust evidence base, as part of their national evaluation, consistent improvements in the children accessing their services have been reported by teachers, parents/carers and children. As part of the evidence session on 12 November, Mick Atkinson of P2B highlighted that they help lots of young people that would never meet the threshold to access CAMHS. The benefit of their approach is that they can build resilience for young people to carry into young adulthood. Issues can be identified early, so young people can get through times of difficulty such as: primary to secondary transition; exam stress; and family crises.
- 5.4. P2B have estimated that for every £1 spent on their counselling support services £6 is saved on other provision included those associated with social care services, welfare benefits and the criminal justice system. Information provided by Mick Atkinson from P2B at the evidence session indicated that the cost/benefit analysis is done on a national basis and is a conservative estimate, so it would be very difficult to work out a cost/benefit figure solely for Lewisham.
- 5.5. Another new approach is that of Children and Young People's Improving Access to Psychological Therapies (CYP IAPT), a Department of Health service transformation programme. Lewisham partners include CAMHS, Pre-School Learning Alliance (PSLA) and P2B. As part of this programme, three key principles are being adopted: collaborative working and participation; routine outcome monitoring; and evidence based practice. CYP IAPT includes delivery of psychological therapies and training for people working with children and young people outside of health settings. It focuses on

extending training to staff and service managers in CAMHS, embedding evidence based practice across services. To date over 50 additional young people have received cognitive behaviour therapy for anxiety and depression with parent/carers benefiting from parenting support, where their child has a behaviour/conduct disorder. Early findings have shown that families have welcomed support in these areas.

- 5.6. Tier 1 provision is primary or universal care, offered by professionals working in universal settings, such as teachers, school nurses and GPs. For example, schools may as part of their personal, social and health education curriculum run sessions about emotional health and self-esteem. There is currently no clear overview of this provision across the borough.
- 5.7. Young people on the HeadStart Steering Group emphasised that they felt there were not enough services available for young people and that it was important to offer a range of mental health services, especially as they may not be aware of what is available. There was a concern that even though work is being done to build awareness and to tell people to ask for help, the support and services aren't in place to then provide help when people look for it. The group raised concerns that if services are not available and accessible when people do seek them out it could exacerbate existing problems or discourage people from seeking help again in the future. Development of the 'online resource kit' for HeadStart Lewisham will assist when raising awareness of mental health and services available to support it.

Recommendation:

R4: As identified throughout the report, it is important that awareness and education about mental health are improved. This will enable young people affected by mental health issues to identify and seek appropriate help and advice, and assist those who work with and care for them to provide access to it. Accordingly, the Committee recommends that further work is carried out to raise awareness of mental health issues amongst young people and the population in general.

6. HeadStart Lewisham

Background to the HeadStart Programme

- 6.1. In 2013 Lewisham was approached by the Big Lottery Fund as one of twelve areas in the country to consider how best to improve resilience and wellbeing in young people aged 10 – 14 years through the ‘Fulfilling Lives: HeadStart Programme’. In July 2014, Lewisham was informed of its success when securing £500,000 which would be used to develop universal and targeted mental and emotional well-being provision. Lewisham has the opportunity in 2015 to bid for a further £10 million from the Big Lottery Fund, to further develop this work and create ‘whole-system change’.
- 6.2. The HeadStart programme aims to equip young people to cope better with difficult circumstances in their lives, so as to prevent them experiencing common mental health problems before they become serious issues. This is called emotional resilience, and is an opportunity for young people to negotiate for and navigate their own way to resources that sustain their mental health. Evidence suggests that accessing those with low level symptoms and diagnosable problems through universal or whole group activity delivers better outcomes for the most vulnerable.⁷ The HeadStart programme is aimed at a universal, targeted (those at risk of low levels of resilience) and intensive (those at risk of developing mental health problems) levels. The overall stated aim of HeadStart is:

‘to better equip young people to prevent the initial occurrence of mental health problems, and to build the evidence for service redesign and investment in prevention’
- 6.3. The programme is led by the London Borough of Lewisham on behalf of a wider partnership which includes NHS services, schools, young people, the Metropolitan Police and the voluntary and community sector.
- 6.4. HeadStart provides an opportunity to expand and develop the universal and targeted offer, whilst working with existing provision and aligning with the wider partnership strategy to ensure that services intervene at the earliest point. Work is being undertaken throughout the period of the programme to engage those statutory and voluntary sector providers who are not directly funded by HeadStart to become part of a wider HeadStart community aiming to achieve the same outcomes. This will also ensure that HeadStart provision becomes embedded as part of the local delivery offer.
- 6.5. Extensive consultation has been undertaken with a wide cross section of stakeholders including young people, parents/carers and professionals to develop the HeadStart Lewisham programme. A major area of focus was consultation with young people. This included establishment of a Young People’s Steering Group which worked with the Partnership Steering Group to develop the programme. As part of the evidence gathering for the review,

⁷ <http://www.biglotteryfund.org.uk/headstart>

members of the Committee met with some of the young people involved in the HeadStart Steering Group in order to find out what they thought of the project and to find out about what they thought about mental health issues. Evidence from this meeting is included within the review report.

6.6. The key issues identified include:

- the transition between primary and secondary school as a time of emotional difficulty
- peer support for parents/carers
- training/supporting frontline workers rather than bringing in external agencies
- the varying provision of counselling support
- bullying (including cyber)
- school and peer pressures
- a lack of a good source of local information and resources

6.7. Four local outcomes for HeadStart Lewisham have been developed as a response to these findings:

- improved resilience
- increased school attainment and integration with the community
- improved emotional literacy
- preventing needs escalating for those most at risk

What the HeadStart programme will deliver

6.8. The HeadStart Lewisham programme will deliver provision at universal, targeted and intensive levels in schools, the community, in the home and online, which directly responds to the findings of the consultation. In addition, the Big Lottery Fund have asked that the selected areas take a 'test and learn' approach.

6.9. Over the last three months the HeadStart partnership have been specifying and procuring a range of projects. Contract award and implementation will continue through to the end of the year and will be followed by a robust evaluation process. Services being delivered in Lewisham include some that have been tried in other parts of the country, but will also trial new ideas. HeadStart is aiming to complement existing specialist service provision by providing skills in the community to recognise and refer young people when appropriate and also prevent escalation of needs which would require specialist support.

6.10. The programme over the next twelve months will include the following projects:

- Implementing the 'Transition Curriculum'. This has been developed by local schools across two Lewisham school collaboratives and will focus on improving young people's resilience, well-being and achievement. The schools will receive consultancy support from Young Minds, the UK's

leading charity for children and young people's mental health, who will undertake a needs assessment at each school and develop a bespoke programme of work. This could include training of staff; implementation of support packages to families; delivery of well-being programmes to young people; and wider system change.

- Improving access to counselling support for young people and their families. This includes extending the Place2Be face-to-face counselling provision for young people and parents/carers to an additional five secondary schools. The programme also includes online counselling for four secondary schools and to those out of school, supported by a peer mentoring programme and is the first time that such an online resource will be available in Lewisham.
- developing an online resource kit which will bring together national and local resources to support young people who are facing difficulties regarding their wellbeing or who are concerned about a peer and for parents/carers and professionals who are concerned about a young person.
- developing a varied creative arts programme, which includes youth-led film development. It is anticipated that targeted groups such as looked after children, children with disabilities and young carers will benefit from this provision via a range of community settings.
- administering an innovation fund to fund local organisations to pilot new ideas to achieve the HeadStart outcomes.
- the established 'Young Person' steering group has been provided with a budget to deliver a number of 'youth led events' and have been allocated additional funds to design and commission community projects to build resilience, in partnership with local young people.

6.11. The funding allocation from Big Lottery is £500,000, but through the procurement phase Lewisham has managed to secure in excess of £200,000 in matchfunding, through schools, public health and the voluntary and community sector.

6.12. Over the next six months Lewisham will develop a number of other approaches, when embedding learning from the phase two stage, this will include: development of a timebank of knowledge and expertise across schools; written documentation of clear delivery models across the voluntary sector; formation of learning resource kits and development of future commissioning strategies.

6.13. There are two cross-cutting themes spanning across the stage two delivery phase. The first is the use of digital technology as a means of raising awareness about emotional well-being and resilience and of new and existing services. The 10-14 age group are "digital natives" and using technology is key to meeting the partnership's outcomes. The online resource kit is currently under development and will be tendered in the New Year. Lewisham Council's Corporate Communications team have developed a HeadStart page for the Lewisham website and are providing support ongoing support when raising awareness of this work. Evidence from the Young People's Steering Group highlighted that while online access is useful, it is

important to not rely solely on new technology and the internet to access and deliver services. Face to face interaction is still extremely valuable, especially during initial contact and if an individual is discussing or reopening up about a very sensitive problem. The young people also recognised that there can be extremes in online interaction and that there are good and bad sides to online participation. Education about using online services and accessing information should emphasise selectiveness and being able to recognise the differences in information.

- 6.14. The second crosscutting theme is the engagement of young people in both developing the strategic direction of the programme and the stage 3 bid and in shaping and evaluating the delivery of HeadStart projects. The Young Person's Steering Group will continue to be part of the strategic decision making process and part of the service specification for each of the HeadStart projects is a mandated need for co-production and the involvement of young people in the monitoring and evaluation of the project, at a minimum including satisfaction surveys and focus groups. The 'youth-led' events and the commissioning fund also enable young people to directly commission and shape services. Members of the Young People's Steering Group were positive about the project, highlighting that the make-up of the steering group is reflective of young people in Lewisham and that people are passionate about mental health in the borough. Members of the steering group felt they had been very involved, including talking to other young people about the project at events and at schools as well as formulating ideas on how to spend some of the funding available via the HeadStart programme.
- 6.15. As part of the evidence session officers highlighted that strength of Lewisham's HeadStart bid is the high level of CAMHS integration, which is not present in other places

The role of schools

- 6.16. One of the key concerns for the Young People's Steering Group was the role of schools within the mental health of young people. As mentioned earlier in the report, the group highlighted school stress, such as the pressure on young people about exams, grades and the pressure to do well. The Committee recognised that while schools may not directly or consciously contribute to this pressure, young people are aware of the environment they are in and the pressures that surround them around good performance and academic achievement. The group observed that pupils with the most obvious problems, for example those that are disruptive, get the most attention at school. However those that are struggling, but just about getting by, are then missed. The group felt that if a young person needed to see a teacher they may be ignored in favour of the ones who are causing trouble. The group felt that improved mental health awareness and training for staff within schools is useful, especially as young people may not always be comfortable going to a parent about some of their problems. However, schools should not be the sole focus for improving mental health as some young people will not be comfortable going to teachers or school staff.

- 6.17. Members of the Young People's Steering Group raised concerns over a perceived lack of confidentiality in school. For example, a young person could tell a teacher about a mental health issue they have been facing, but then it can be quite obvious that knowledge of their issue has been passed to a number of staff and this has now changed their relationships. The group felt that separating out classroom and personal problems could be useful for teachers. The Committee acknowledged that young people have expectations around confidentiality, but that a balance between privacy and proper safeguarding reporting and sharing of relevant information does need to be struck.

Monitoring of the HeadStart Programme

- 6.18. Evidence from officers indicates that HeadStart Lewisham will be subject to a robust monitoring and evaluation framework. This is to ensure that the impact of interventions can be measured and understood. There will be a local and national HeadStart evaluation with the phase two HeadStart programme nationally evaluated through the Anna Freud Centre, in partnership with UCL. This will include measuring outcomes in schools where interventions have taken place and working with providers to carry out a process evaluation. Learning taken from this phase can then be embedded in phase three.
- 6.19. Locally, Lewisham will be undertaking a validated well-being survey across the 8 – 16 year old population, to be conducted in the autumn 2014 and again the following year, with the aim of identifying any improved outcomes for this age group. Funded providers will be expected to provide monitoring and evaluation information on a monthly basis, including information about the number and demographics of people accessing the services and changes in wellbeing/resilience for those accessing the services using a validated tool.
- 6.20. This information will support the overarching HeadStart Lewisham outcomes., which will be supported by a set of indicators, measuring impact on Lewisham wide objectives. These include increasing educational attainment, attendance at school and engagement with out of school activities. It is expected that intervention at the younger end of the HeadStart age group could prevent the development of mental health disorders in childhood, however, this will be tempered by the impacts of increasing awareness both in young people, parents/carers and professionals of the signs of mental health disorders, which is likely to result in an increase in referrals to CAMHs. The overarching aim of the programme is to prevent the development of mental health problems throughout the life course, and therefore impacts are likely to be seen over the very long term in reductions in the use of adult mental health services.
- 6.21. Both the local and national monitoring and evaluation findings will be used to inform the application for further funding from the Big Lottery, which is due in autumn 2015. Providers will also be expected to engage with service users with regards to access and support.

Next steps for the HeadStart Programme

- 6.22. In January 2015 Big Lottery will be consulting the twelve HeadStart areas with regards to the Stage Three submission. Both the local and national monitoring and evaluation findings will be used to inform the application for further funding from the Big Lottery, which is due in autumn 2015.
- 6.23. As part of the stage two 'test and learn' phase of the HeadStart programme, resource has been allocated within a number of HeadStart related projects to ensure that services and approaches are embedded in the long-term. These include:
- Expansion of the 'school-based' counselling offer through Place2Be. Over the next twelve months Lewisham will be working with P2B to further evaluate the service and evidence long-term impact, stating the case for further investment from schools. In partnership with P2B and schools, the local authority has adopted a tapered funding approach. Wherever possible, schools will mainstream provision beyond HeadStart funding.
 - Pilot an 'on-line' counselling service for young people. As part of this service, young people in schools will be trained to be peer mentor / ambassadors, another source of advice/support for younger children facing challenges.
 - Implement the 'transition curriculum' which will operate with a 'communities of practice' model to test what works and why. Areas of good practice, including knowledge and expertise, will be shared across the borough, as part of a 'timebank' approach.
 - Develop an online resource kit, which will offer a sustainable resource for all stakeholders in Lewisham promoting positive information and practical tools and resources on building resilience and emotional literacy for parents/carers, children, schools and professionals.

Recommendations:

R5: Awareness raising and increased acceptance of mental health issues as a normal part of life should be included in the local outcomes for the HeadStart programme.

R6: Schools should continue to build upon the work that has already been carried out in the borough to improve education, awareness and support around young people's mental health.

R7: The strong governance systems and good stakeholder engagement that is in place in the HeadStart Programme in Lewisham should continue.

R8: The Children & Young People Select Committee should carry out further scrutiny of the HeadStart Programme as it progresses.

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CHILDREN AND YOUNG PEOPLE SELECT COMMITTEE		
Report Title	Sedgehill School	
Key Decision		Item No. 4
Ward	All	
Contributors	Executive Director, Children and Young People Head of Law	
Class		Date 4 th February 2015

1. Purpose of paper

1.1 This report sets out the recent interventions taken at Sedgehill School.

2. Recommendations

2.1 To note the report.

3. Department for Education: Schools causing concern: Statutory guidance for local authorities

3.1 In May 2014, the Department for Education revised the Schools Causing Concern statutory guidance. This sets out the Local Authority's duty in relation to maintained schools that are causing concern. It sets out the importance of early intervention and of swift and robust action to tackle failure, including the use of Warning Notices and Interim Executive Boards (IEB) in maintained schools. It states clearly that local authorities must have regard to this guidance.

3.2 The guidance makes clear that whenever there are serious concerns about a school, a local authority should issue a warning notice unless there is a particular reason not to do so.

3.3 The guidance also sets out that the Secretary of State has the power to direct a local authority to issue a warning notice if she considers that there are reasonable grounds for the local authority to do so and they haven't done so.

3.4 Local authorities' statutory responsibilities for educational excellence are set out in section 13a of the Education Act 1996. That duty states that a local authority must exercise its education functions with a view to promoting high standards. Local authorities are discharging this duty within the context of increasing autonomy and changing accountability for schools, alongside an expectation that improvement should be led by schools themselves.

3.5 A warning notice should be given by a local authority in one of three circumstances:

1. the standards of performance of pupils at the school are unacceptably low and are likely to remain so unless the authority exercise their powers under Part 4 of the 2006 Act; or,

2. there has been a serious breakdown in the way the school is managed or governed which is prejudicing, or likely to prejudice, such standards of performance; or,

3. the safety of pupils or staff at the school is threatened (whether by a breakdown of discipline or otherwise).

3.6 The definition of what constitutes “low standards of performance” is set out in section 60(3) of the 2006 Act. This is where they are low by reference to any one or more of the following:

I. the standards that the pupils might in all the circumstances reasonably be expected to attain; or,

II. where relevant, the standards previously attained by them; or,

III. the standards attained by pupils at comparable schools.

4. The context of the school since 2010

4.1 In October 2010, an Ofsted inspection placed the school in a category of inadequate, Notice to Improve. The key areas for improvement were:

- Urgently address inadequate teaching in maths; improve leadership;
- Raise the quality of teaching and learning so that by July 2011 the majority of lessons are good or better.

4.2 The results improved from 36% 5+ A*-C EM in 2010 to 45% 5+ A*-C EM in 2011. In November 2011 the school was removed from a category of concern and judged as Satisfactory in a Ofsted Section 5 Inspection. The key areas for improvement were:

- Raise students' attainment so that it reaches at least the national average by summer 2013
- Reduce persistent absenteeism to an average level by autumn 2012

4.3 In summer 2012, the school's results rose to 51% 5+ A*-C EM and the gap with national reduced from 14% to 8%. Attainment in maths A*-C was 59%, 10% below national. English A*-C was 60%, 7% below national. The gaps with national for the expected 3 levels progress in maths widened to 10%, and English was in-line.

- 4.4 In summer 2013 the school's results increased by 2% to 53% 5+ A*-C EM. A 6% gap remained with national. English expected progress dipped slightly below national and maths continued to be 10% below national. This was very concerning given that maths was the focus in two previous Ofsted reports.
- 4.5 CYP officers and the school were concerned about the results, as they were lower than had been expected and not setting the school on a trajectory to good. There were particularly poor outcomes in maths and science.
- 4.6 Following these results, the Local Authority shared concerns with the Chair, Executive Headteacher and the Headteacher. The main area of concern from the Local Authority, which was made clear at that time, was that there was not sufficient capacity to move the school forward at pace. All involved agreed that significant progress was needed during the 2013/14 academic year.
- 4.7 The school was re-inspected by Ofsted in October 2013 and judged to "Require Improvement" with the following areas for improvement:
- Improve the quality of teaching so that a greater proportion is good or better
 - Raise attainment in mathematics
- 4.8 This was the third time that maths was raised as an issue.
- 4.9 Concerns about progress were again evident by the spring of 2014. In the summer term 2014, officers from the Local Authority met formally with the Chair of Governors, Executive Headteacher and the Headteacher to say that there were renewed concerns about the pace of improvement and the local authority would be considering its position after the summer results. Officers were clear with the school that a warning notice was under consideration and referred to the revised DfE guidance as set out above.
- 4.10 From August 2014, local authority officers, the leadership of the school and the governors of the school were all in agreement that the pace of progress was inadequate and needed to increase rapidly.
- 4.11 Discussions continued through the autumn term and officers met with the Chair and Vice-chairs and options were set out and then a plan in place to explore them. Both the local authority and the governing body set out to explore all options.
- 4.12 The local authority then presented a preferred option to the governing body which, in officers' view would secure sustained improvement and significantly increase leadership capacity.
- 4.13 On 23rd October, at their full governing body meeting, the governing body voted against the officers' recommendation.

5. The Process of Intervention

- 5.1 Officers were concerned that this process had taken half of the autumn term. On 24th October officers issued a Warning Notice to the Governing Body, setting out the intention to establish the governing body as an Interim Executive Board in order to accelerate progress at the school.
- 5.2 The Warning Notice was sent to the Chair of Governors. It set out clearly the local authority's concerns and the fact that the governing body may make representations in writing to Ofsted under section 60(7) of the Education and Inspections Act 2006.
- 5.3 It further explained that Ofsted must consider any representations and may confirm the warning notice or not, usually within a period of 10 days. Ofsted could also ask either party to submit further evidence prior to deciding on the representations.
- 5.4 The governing body did submit representations and these were considered by Ofsted. Ofsted ruled in the Local Authority's favour on 1st December 2014.
- 5.5 This meant that the school was now eligible for local authority intervention.
- 5.6 Where a school is eligible for intervention, there are a number of powers that a local authority may use to drive school improvement. In this case, the local authority proceeded with its intention to seek permission to establish an Interim Executive Board at the school.
- 5.7 The process for this involved a period of consultation with the governing body, for the local authority to consider the consultation responses and to submit the responses with the application form to the Secretary of State. The Chair of Governors signed the form to confirm that the governing body had been consulted.
- 5.8 The application was submitted on 18th December 2014 together with all responses received, The request to establish the IEB was considered by ministers alongside the consultation responses from the governing body and granted the local authority permission to establish an IEB on 9th January 2015. A transition period was agreed with the current chair of governors and due notice given to the current governing body, so the IEB took up post on 23rd January 2015.

6. The future of the school

- 6.1 The IEB has just started its work and its priority will be to support and challenge the leadership of the school to secure rapid improvement.
- 6.2 The IEB also has a responsibility to consider options for the future of the school and will be doing so in due course.

7. Legal implications

- 7.1 Under the Mayoral Scheme of Delegation, the decision relating to service of a Warning Notice is delegated to the Executive Director for Children and Young People.
- 7.2 The statutory framework pertaining to the establishment of an IEB is set out in the body of the report. Once established, the IEB takes on the responsibilities of a normally constituted governing body. Its duties are to secure a sound basis for future improvement in the school including the promotion of high standards of academic achievement. The Council retains a role in challenging and supporting the IEB and the school.

8. Financial implications

- 8.1 There are no financial implications arising from this report.

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Agenda Item 5

Children and Young People Select Committee			
Title	Lewisham Future Programme		
Contributor	Scrutiny Manager	Item	5
Class	Part 1 (open)	04 February 2015	

The following proposals are included under this item:

- Youth Offending Services (K2)
- Improving triage for Children's Social Care services & re-designing the Children's Centre & Early Intervention offer (Q1) **To follow**
- Reduction in Youth service Provision (Q2) **To follow**

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Children and Young People Select Committee			
Report Title	K2 Youth Offending Services		
Ward	All	Item No.	5
Contributors	Executive Director for Community Services		
Class	Part 1	Date: 4 February 2015	

1. Summary

1.1. This report provides an update on the proposed savings to the Youth Offending Service's (YOS) budget for 2015 – 2018. The savings proposals are to reduce funding to this service by £200,000 (12.5% of the total budget) over the next year through a combination of:

- Efficiency savings through reduced contract values
- Reductions in service capacity

1.2 This report will also be presented to Safer Stronger Communities Select Committee on 3 February 2015.

2. Purpose

2.1. The purpose of this report is to provide an update on the readiness to implement the YOS budget reductions to the Children and Young People Select Committee:

- The reduction in YOS general overheads (£16k)
- The reduction in YOS externally funded reparation programmes (£40k)
- The reduction in YOS externally funded programmes and contracts (£101k)
- The deletion of a vacant post in the YOS (£43k)

3. Recommendation

3.1. Members of the Children and Young People Select Committee are recommended to consider and comment on the information set out in this report regarding the process for making the budget reductions.

4. Background

4.1. Following the 2015/16 savings proposals being considered by Select Committees and the Mayor during October and November 2014, updates on a number of proposals are now returning to Select Committees prior to their consideration by the Mayor in February 2015..

- 4.2. In England and Wales a Youth Offending Team (YOT), also known as a Youth Offending Service (YOS) is a multi-agency team that is coordinated by a local authority, which is overseen by the Youth Justice Board. It deals with young offenders, sets up community services and reparation plans, and attempts to prevent youth recidivism and incarceration. YOTs were set up following the 1998 Crime and Disorder Act with the intention of reducing the risk of young people offending and re-offending, and to provide counsel and rehabilitation to those who do offend.
- 4.3. Youth Offending Teams engage in a wide variety of work with young offenders (those under 18) in order to achieve their aims. YOTs supervise young people who have been ordered by the court to serve sentences in the community or in the secure estate. Sometimes, teams organise meetings between offenders and victims to encourage apologies and reparation. Youth Offending Teams also arrange for Appropriate Adults to accompany under 18s after their arrest in order to advise and support the young person, and observe that they are treated fairly.
- 4.4. In Lewisham, youth offending interventions are provided by the Youth Offending Service and a range of small sub contracts. The YOS is a team within the Community Services Directorate.
- 4.5. In considering these budgets cuts Officers have consulted with other departments of the Council. In particular they have discussed the proposed cuts with the Youth Service. The Youth Service have not yet finalised their proposed budget reductions to commissioned services. Officers will continue to liaise with the Youth Service regarding the organisations that the budget cuts will affect in order to assess the wider impact of the cuts. There are likely to be two organisations affected by the likely cuts.

5. Reparation Consultation

- 5.1. The YOS has a statutory obligation to deliver reparation activities. The lists below show what Officers will cease to commission and what Officers will be delivering. The Reparation budget will reduce from £50,000 to £10,000.
- 5.2. Officers consulted with TCV regarding the reduction in funding. Officers will no longer be funding The Conservation Volunteers (TCV) for the delivery of the Firhill Road allotment programme. However TCV have confirmed that they have secured funding to continue the delivery of the programme for a two year period 2015 – 2017. The reparation activity will be expanded as part of this to accommodate the delivery of Unpaid Work.
- 5.3. Officers have consulted with Surrey Docks Farm regarding the £2,000 reduction in funding to £4,000. This had previously been discussed with them and they have accommodated the reduction into their budget planning. This is a provision based in Southwark and they do not receive any other core grant funding.

- 5.4. Officers have consulted with the Young Lewisham Project (YLP) regarding the reduction in funding for the bike restoration programme. This was a pilot programme for 2014/15 and funding for future programmes had not been confirmed. Officers have reviewed the programme and the outputs that Officers wish to achieve for 2015/16 and believe that this can be delivered within the proposed budget. YLP are facing budget cuts from other Council sources such as the Youth Service. YLP has previously received main grant funding in the region of £90,200 towards salaries and running costs, and additional funding from Lewisham Youth Service of £20,254. The organisation was previously successful to secure one-off funding to develop the new Garden Project from Environmental Green Scene LBL. However this is not sustainable funding. YLP are at risk due to overall funding reductions however this is not as a direct result of the planned YOS budget cut.
- 5.5. Proposals will not affect the Community Panel Member Training, Supporting the Food Banks, Youth Engagement Programme or the Anti Social Behaviour Programme. No consultation has taken place with these providers.
- 5.6. Agency staff have been used in the current year to allow the new Youth Support Officers time to train across the service, with a particular focus on Triage and the new out of court disposals. This will no longer be necessary in 2015/16. There will be a reduction of £10,000 in staffing however this will not result in any redundancies as these posts are agency posts who are due to leave in December 2014. Consultation has not taken place as this was a planned and temporary piece of work.
- 5.7. Below is a summary of the forecast reduction in expenditure.

Project	2014/15 Funding	2015/16 Funding
Staffing	£10,000	£0
TCV	£20,000	£0
Food Bank	£0	£0
Bike Maintenance	£10,000	£4,000
Youth Engagement Group	£0	£0
Surrey Docks Farm	£5,000	£4,000
Training CPMs	£0	£0
ASB Programme	£0	£0
General (costs for materials etc for YOS delivered programmes)	£1,000	£2,000
Sessional Staffing	£4,000	£0
Total	£50,000	£10,000

6. Programmes and Interventions Consultation

- 6.1. Officers have met with Elevating Success who will no longer be commissioned to deliver holiday programmes to young people on Intensive Supervision and Surveillance (ISS) or high risk young people. They have confirmed that they are seeking alternative funding to deliver the programme and that this reduction in funding will not affect the viability of the organisations.

- 6.2. PYE will not be commissioned to deliver Double Edge Knife Crime Programme. PYE will not be commissioned to deliver MVP Offender Behaviour Programme. PYE are not funded by other areas of the Council. Officers have consulted with them.
- 6.3. Kinetic Youth will only deliver resettlement programmes at one custodial estate based on need. They have received an increasing in funding from other sources and so services to young people will not be affected.
- 6.4. Some discussions have taken place with providers about their viability as an organisation and the impact that these budget changes will have on their work. Elevating Success and Kinetic Youth have both confirmed that this will not impact on their organisation and their ability to deliver work.

7. Arts Programmes

- 7.1. Lewisham YOS have delivered the Summer Arts College (SAC) for six years in partnership with Occupy My Time and Unitas. SAC is delivered by Occupy my Time and funded through Unitas. The YOS has been in a fortunate position to provide additional funding to enhance the programme.
- 7.2. The following table shows what has been spent this year, split by Unitas and L B Lewisham’s contribution. Next year’s budget is not yet known. The figure from this table has been incorporated into the main table at the end of this section.
- 7.3. Officers have consulted with the current provider and with other providers who are based in other London Boroughs. They have all confirmed that they could deliver for the fixed amount of funding that Unitas are likely to allocate to Lewisham.

	2013/14 Unitas contribution	2013/14 Lewisham contribution	additional
Summer Arts College	£5,000	£1,577	
Discover and Explore	£5,400	£1,000	
Silver Award	0	£4,543	
Total	£10,400	£7,120	

8. Appropriate Adults

- 8.1. Lewisham YOS has a statutory obligation to provide Appropriate Adults to young people who are arrested and have no adult available to support them while they are at the Police station. Negotiations have taken place with the provider Catch 22 and the service can be delivered for £30,000 securing a saving of £10,000. This is based on them having secured contracts from other London Boroughs which will allow economies of scale. A Single Action Tender process will take place in line with the Local Authority procurement guidelines.

9. Staffing

- 9.1. One vacant YOS Officer post will be deleted. This post has been covered by an agency worker during the current year in order to meet demand. Caseloads will be realigned in order for the case and work load to be manageable. This will allow a saving of £44,358. A consultation process is underway with staff regarding the deletion of the post. Staff have been made aware of the deletion and a meeting is taking place on Tuesday 20th January. The consultation will be finalised on Friday 30th January with implementation from 1st April 2015.
- 9.2. Lewisham has now been notified of our Youth Justice Board Grant allocation for 2015/16. The delay to the process has been due to this announcement. Had the amount been less than anticipated the Council may have had to make greater cuts to the staff team.

10. General Overheads

- 10.1. The reduction in overheads has commenced and the office is moving to a paper free office. There has already been a reduction in the level of paper ordered and a shift from all young people known to the service having paper files created, with everything being scanned and held online. This will be further implemented by April 2015 with the reduction of Court paperwork.
- 10.2. Discussions are currently taking place with the Court to implement the reductions further by reducing the paperwork that the YOS are required to prepare for Magistrates and District Judges.

11. Legal Implications

- 11.1. Section 39 (1) of the Crime and Disorder Act 1998 requires the co-operation of the named statutory partners to form a YOT. Section 38 (1, 2) identifies the statutory partners and places upon them a duty to co-operate in order to secure youth justice services appropriate to their area. These statutory partners are the local authority, police, the probation service and health.
- 11.2. To support the YOT, additional partners may also be recruited to the joint strategic effort to prevent offending by children and young people. The Act does not prescribe how services are delivered, but sets out two principal statutory functions assigned to each YOT in Section 39 (7):
- to co-ordinate the provision of youth justice services for all those in the authority's area who need them
 - to carry out such functions assigned in the youth justice plan formulated by the local authority.
- 11.3. In addition, by providing the youth justice services outlined at Section 38 (4) of the Act, the local authority also addresses its duty, under paragraph 7(b) of Schedule 2 of the Children Act 1989, to take reasonable steps designed to encourage children and young people within the area not to commit offences.
- 11.4. The budget reductions outlined in this report will have no impact on the YOS's ability to meet its legal requirements and so there are no legal implications at this stage.

12. Financial Implications

- 12.1. There are financial implications as a result of the proposals outlined in this report. They are to reduce the YOS budget by £200,000. The impact will be seen on both internal departments and external partners.
- 12.2. Officers have looked at wider cuts across the Council and there are no cumulative effects on organisations as far as it is able to assess at this stage.

13. Crime and Disorder Implications

- 13.1. As outlined in 10.1, the YOS was created under the Crime and Disorder Act 1998 and has responsibilities outlined in the Act. However the recommendations made in this Act should not have any adverse impact on the Service's ability to meet the legislative requirements.

14. Equal Opportunities Implications

- 14.1. The Youth Offending Service delivers interventions to young people who have offended. There are a disproportionate number of young people in the youth justice system who are male and from a black and minority ethnic background. As most services will continue to be delivered, albeit via a different delivery route, it is envisaged that there will be no specific implications arising.
- 14.2. The YOS vacancy that is being delivered is currently vacant and so there are no equal opportunities arising as a result.

15. Environmental Implications

- 15.1. There are no specific implications arising.

16. Conclusion

- 16.1. The majority of organisations who will experience a reduction of funding from Lewisham YOS in 2015 will not be adversely affected by a reduction in funding from other Council departments. Officers have looked at wider cuts across the Council and there are no cumulative effects on organisations as far as can be assessed at this stage. Several organisations have already identified funding sources in order to continue services to Lewisham YOS young people. Several agencies are awaiting confirmation of funding from charities and private providers. Lewisham YOS will continue to work with these agencies to secure funding and resources.

For further information please contact Tanya Edwards, Strategic YOS Manager on 020 8314 9884.

Agenda Item 6

Children and Young People Select Committee			
Title	Select Committee work programme		
Contributor	Scrutiny Manager	Item	6
Class	Part 1 (Open)	4 February 2015	

1. Purpose

- 1.1 To advise Members of the work programme for the municipal year 2014/15, and to decide on the agenda items for the next meeting.

2. Summary

- 2.1 At the beginning of the new administration, each select committee drew up a draft work programme for submission to the Business Panel for consideration.
- 2.2 The Business Panel considered the proposed work programmes of each of the select committees on 29 July 2014 and agreed a co-ordinated overview and scrutiny work programme. However, the work programme can be reviewed at each Select Committee meeting so that Members are able to include urgent, high priority items and remove items that are no longer a priority.

3. Recommendations

- 3.1 The Committee is asked to:
 - note the work plan attached at **Appendix B** and discuss any issues arising from the programme;
 - specify the information and analysis required in the report for each item on the agenda for the next meeting, based on desired outcomes, so that officers are clear on what they need to provide;
 - review all forthcoming key decisions, attached at **Appendix C**, and consider any items for further scrutiny.

4. The work programme

- 4.1 The work programme for 2014/15 was agreed at the Committee's meeting on 1 July 2014.
- 4.2 The Committee is asked to consider if any urgent issues have arisen that require scrutiny and if any existing items are no longer a priority and can be removed from the work programme. Before adding additional items, each item should be considered against agreed criteria. The flow chart attached at **Appendix A** may help Members decide if proposed additional items should be added to the work programme. The Committee's work programme needs to be achievable in terms of the amount of meeting time available. If the committee agrees to add additional item(s) because they are urgent and high priority, Members will need to consider

which medium/low priority item(s) should be removed in order to create sufficient capacity for the new item(s).

5. The next meeting

5.1 The following reports are scheduled for the meeting on 18 March 2015:

Agenda item	Review type	Link to Corporate Priority	Priority
Schools Capacity Places Planning	Standard item	Young people's achievement and involvement	High
Secondary Schools Improvement	Standard item	Young people's achievement and involvement	High
Corporate Parenting and Looked After Children update	Performance monitoring	Young people's achievement and involvement Protection of children	Medium
Safeguarding update	Performance monitoring	Protection of children	Medium
Children & Young People's Plan	Policy development	Young people's achievement and involvement Protection of children	Medium
Gold Club Schools – Best Practice	Standard item	Young people's achievement and involvement	Low

5.2 The Committee is asked to specify the information and analysis it would like to see in the reports for these item, based on the outcomes the committee would like to achieve, so that officers are clear on what they need to provide for the next meeting.

6. Financial Implications

6.1 There are no financial implications arising from this report.

7. Legal Implications

7.1 In accordance with the Council's Constitution, all scrutiny select committees must devise and submit a work programme to the Business Panel at the start of each municipal year.

8. Equalities Implications

8.1 The Equality Act 2010 brought together all previous equality legislation in England, Scotland and Wales. The Act included a new public sector equality duty, replacing the separate duties relating to race, disability and gender equality. The duty came into force on 6 April 2011. It covers the following nine protected characteristics: age,

disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

8.2 The Council must, in the exercise of its functions, have due regard to the need to:

- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- advance equality of opportunity between people who share a protected characteristic and those who do not.
- foster good relations between people who share a protected characteristic and those who do not.

8.3 There may be equalities implications arising from items on the work programme and all activities undertaken by the Select Committee will need to give due consideration to this.

9. Date of next meeting

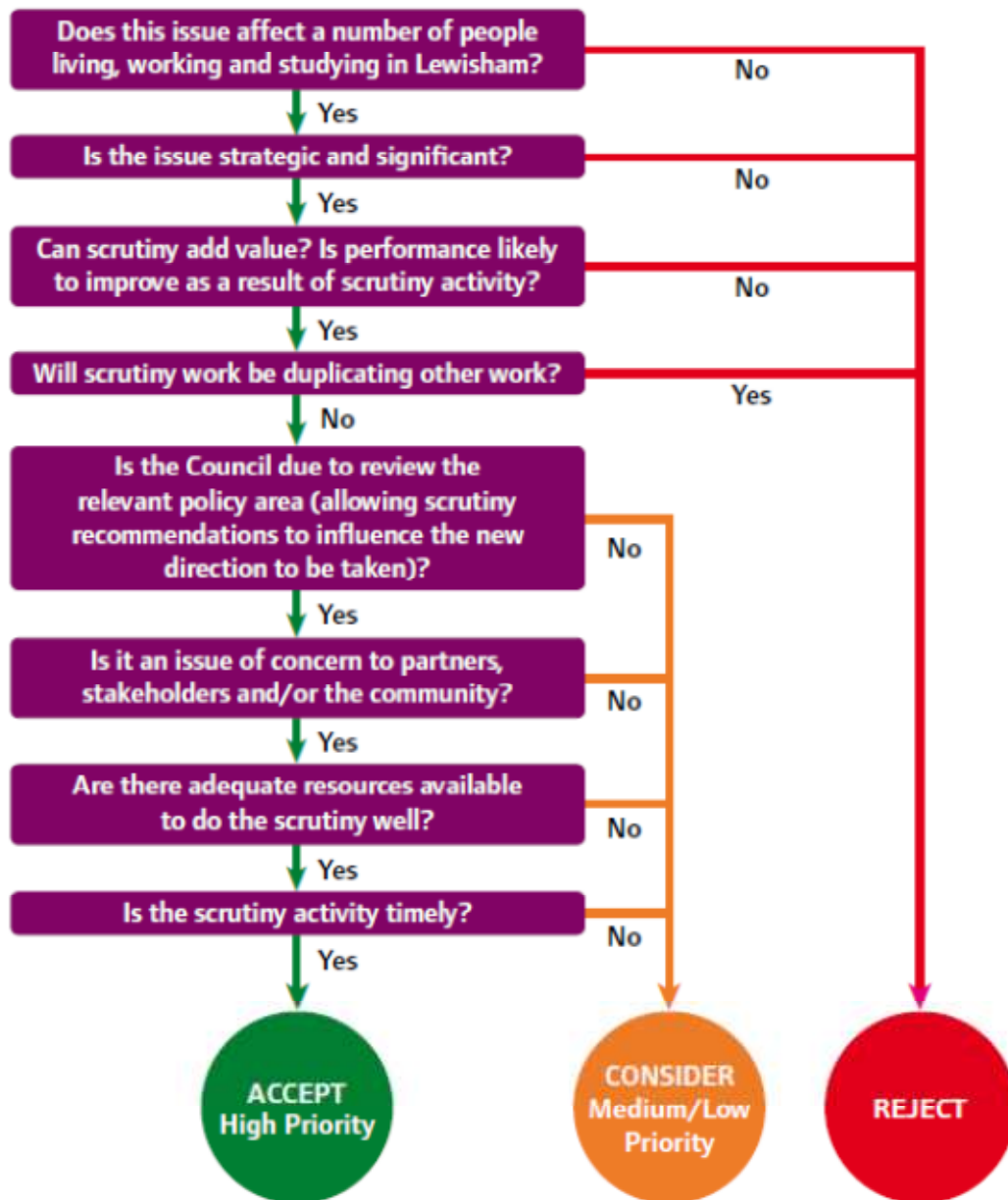
9.1 The date of the next meeting is Wednesday 18 March 2015.

Background Documents

Lewisham Council's Constitution

Centre for Public Scrutiny: the Good Scrutiny Guide

Scrutiny work programme – prioritisation process



Children and Young People Select Committee 2014/15

Programme of Work

Work Item	Type of review	Priority	Strategic Priority	Delivery deadline	01-Jul	02-Oct	12-Nov	15-Dec	04-Feb	18-Mar
Lewisham Future Programme	Standard item	High		March						
Election of the Chair and Vice-Chair	Constitutional requirement	High		July						
Select Committee work programme 2014/15	Constitutional requirement	High		July						
Young people's mental health	Rapid review	High		December		Scope	Evidence	Recommend	Report	
Gold Club schools - sharing best practice	Rapid review	Medium		March		Scope			Visits	Evidence
Attainment and achievement in Lewisham schools	Performance monitoring	High		October						
LSCB annual report	Performance monitoring	Medium		October						
Raising the Participation Age	Standard item	High		December						
Nursery Education and Childcare Review - Update	Performance monitoring	Low		December						
Children with Complex Needs update	Standard item	Medium		December						
Schools capacity places planning	Standard item	High		February						
Secondary Schools Improvement	Standard item	High		February						
Sedgehill School - Update on decisions taken and future plans	Standard item	High		February						
Corporate Parenting and LAC update	Performance monitoring	Medium		March						
Safeguarding update	Performance monitoring	Medium		March						
CYPP	Policy development	High		March						

	Item completed
	Item ongoing
	Item outstanding
	Proposed timeframe
	Carried over from last year
	Item added

Meeting dates			
1)	01-Jul	4)	15-Dec
2)	02-Oct	5)	04-Feb
3)	12-Nov	6)	18-Mar

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FORWARD PLAN OF KEY DECISIONS

Forward Plan February 2015 - May 2015

This Forward Plan sets out the key decisions the Council expects to take during the next four months.

Anyone wishing to make representations on a decision should submit them in writing as soon as possible to the relevant contact officer (shown as number (7) in the key overleaf). Any representations made less than 3 days before the meeting should be sent to Kevin Flaherty, the Local Democracy Officer, at the Council Offices or kevin.flaherty@lewisham.gov.uk. However the deadline will be 4pm on the working day prior to the meeting.

A "key decision"* means an executive decision which is likely to:

- (a) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates;
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more wards.

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
November 2014	2015-16 Council Tax Base and 2015/16 NNDR Base	Wednesday, 21/01/15 Council	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
November 2014	Council Tax Reduction Scheme Review	Wednesday, 21/01/15 Council	Kevin Sheehan, Executive Director for Customer Services and Councillor Kevin Bonavia, Cabinet Member Resources		
December 2014	Extension of Statutory Public Funerals Contract	Tuesday, 27/01/15 Overview and Scrutiny Business Panel	Aileen Buckton, Executive Director for Community Services and Councillor Chris Best, Cabinet Member Health-Well-Being-Older People		
December 2014	Procurement of the Removals, Storage and Delivery Service	Tuesday, 27/01/15 Overview and Scrutiny Business Panel	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
December 2014	Savings Proposals Delegated to Executive Directors for Community Services, Customer Services and Resources and Regeneration	Tuesday, 27/01/15 Overview and Scrutiny Business Panel	Janet Senior, Executive Director for Resources & Regeneration, Aileen Buckton, Executive Director for Community Services, Frankie Sulke, Executive Director for Children and Young People and Councillor Kevin Bonavia, Cabinet		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Member Resources		
December 2014	Award of contract for works at Holbeach Primary School	Tuesday, 27/01/15 Overview and Scrutiny Education Business Panel	Janet Senior, Executive Director for Resources & Regeneration and Councillor Paul Maslin, Cabinet Member for Children and Young People		
December 2014	Award of contract for works at Kender Primary School	Tuesday, 27/01/15 Overview and Scrutiny Education Business Panel	Janet Senior, Executive Director for Resources & Regeneration and Councillor Paul Maslin, Cabinet Member for Children and Young People		
December 2014	Contract Award Launcelot Primary school	Tuesday, 27/01/15 Overview and Scrutiny Education Business Panel	Frankie Sulke, Executive Director for Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
December 2014	Savings Proposals Delegated to Executive Director CYP	Tuesday, 27/01/15 Overview and Scrutiny Education Business Panel	Frankie Sulke, Executive Director for Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
December 2014	Acquisition of Property	Wednesday, 11/02/15	Kevin Sheehan, Executive Director for		

FORWARD PLAN – KEY DECISIONS					
Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
		Mayor and Cabinet	Customer Services and Councillor Damien Egan, Cabinet Member Housing		
November 2014	Budget 2015-16	Wednesday, 11/02/15 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
September 2014	Church Grove Custom Build	Wednesday, 11/02/15 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
August 2014	Customer Service centre out of hours switchboard Procurement	Wednesday, 11/02/15 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
December 2014	Day Care Services	Wednesday, 11/02/15 Mayor and Cabinet	Aileen Buckton, Executive Director for Community Services and Councillor Chris Best, Cabinet Member Health-Well-Being-Older People		
September 2014	Deptford Southern Sites Regeneration Project	Wednesday, 11/02/15 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
January 2015	Local Government Association Peer Challenge	Wednesday, 11/02/15 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Joe Dromey, Cabinet Member Policy & Performance		
December 2014	Phoenix Community Housing Board	Wednesday, 11/02/15 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
December 2014	Re-configuring Community Based Healthy Eating Initiatives	Wednesday, 11/02/15 Mayor and Cabinet	Aileen Buckton, Executive Director for Community Services and Councillor Chris Best, Cabinet Member Health-Well-Being-Older People		
March 2014	Review of Blackheath Events Policy 2011	Wednesday, 11/02/15 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Rachel Onikosi, Cabinet Member Public Realm		
December 2014	Voluntary Sector Accomodation	Wednesday, 11/02/15 Mayor and Cabinet	Aileen Buckton, Executive Director for Community Services and Councillor Joan Millbank, Cabinet Member Third Sector & Community		
November 2014	Award of Highways Public Realm Contract Coulgate	Wednesday, 11/02/15	Janet Senior, Executive Director for Resources &		

FORWARD PLAN – KEY DECISIONS					
Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
	Street	Mayor and Cabinet (Contracts)	Regeneration and Councillor Alan Smith, Deputy Mayor		
November 2014	Prevention and Inclusion Team Contract	Wednesday, 11/02/15 Mayor and Cabinet (Contracts)	Aileen Buckton, Executive Director for Community Services and Councillor Joan Millbank, Cabinet Member Third Sector & Community		
November 2014	Procurement of the School Catering Contract service	Wednesday, 11/02/15 Mayor and Cabinet (Contracts)	Frankie Sulke, Executive Director for Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
December 2014	Savings Proposals Delegated to Executive Directors for Community Services, Customer Services and Resources and Regeneration	Tuesday, 17/02/15 Overview and Scrutiny Business Panel	Janet Senior, Executive Director for Resources & Regeneration, Aileen Buckton, Executive Director for Community Services, Kevin Sheehan, Executive Director for Customer Services and Councillor Kevin Bonavia, Cabinet Member Resources		
December 2014	Savings Proposals Delegated to Executive Director CYP	Tuesday, 17/02/15 Overview and Scrutiny Education Business Panel	Frankie Sulke, Executive Director for Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		

FORWARD PLAN – KEY DECISIONS					
Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
January 2015	Healthwatch Contract Tender Award	Tuesday 17/02/15 Overview and Scrutiny Business Panel	Aileen Buckton Executive Director for Community Services		
November 2014	Budget Update 2015-16	Wednesday, 18/02/15 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
January 2015	Community Infrastructure Levy Adoption version	Wednesday, 25/02/15 Council	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
January 2015	Planning Obligations SPD	Wednesday, 25/02/15 Council	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
November 2014	2015/16 Budget Report	Wednesday, 25/02/15 Council	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
January 2015	Lewisham River Corridors Improvement Plan SPD	Wednesday, 25/02/15 Council	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith,		

FORWARD PLAN – KEY DECISIONS					
Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Deputy Mayor		
December 2014	Asset Management Strategy (Highways)	Wednesday, 04/03/15 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
December 2014	Catford Town Centre CRPL Business Plan 2015/16	Wednesday, 04/03/15 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
June 2014	Housing Strategy 2015 - 2020	Wednesday, 04/03/15 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
November 2014	Pay Policy Statement	Wednesday, 04/03/15 Mayor and Cabinet	Andreas Ghosh, Head of Personnel & Development and Councillor Kevin Bonavia, Cabinet Member Resources		
September 2014	Strategic Asset Management Plan 2015-2020	Wednesday, 04/03/15 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
June 2014	Surrey Canal Triangle - Compulsory Purchase Order Resolution	Wednesday, 04/03/15 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and		

FORWARD PLAN – KEY DECISIONS					
Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Councillor Alan Smith, Deputy Mayor		
November 2014	Award of Design and Build Contract Phase 1 Grove Park Public Realm Project	Wednesday, 04/03/15 Mayor and Cabinet (Contracts)	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
September 2014	Award of Street Advertising and Bus Shelter Contract	Wednesday, 04/03/15 Mayor and Cabinet (Contracts)	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
September 2014	Prevention and Inclusion Contract Extension and Commissioning Recommendation	Wednesday, 04/03/15 Mayor and Cabinet (Contracts)	Aileen Buckton, Executive Director for Community Services and Councillor Chris Best, Cabinet Member Health-Well-Being-Older People		
September 2014	Prevention and Inclusion Framework Contract Award	Wednesday, 04/03/15 Mayor and Cabinet (Contracts)	Aileen Buckton, Executive Director for Community Services and Councillor Chris Best, Cabinet Member Health-Well-Being-Older People		
November 2014	Procurement of the School Kitchen Maintenance Contract	Wednesday, 04/03/15 Mayor and Cabinet (Contracts)	Frankie Sulke, Executive Director for Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		

FORWARD PLAN – KEY DECISIONS					
Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
December 2014	Annual Lettings Plan	Wednesday, 25/03/15 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
November 2014	School Admissions 2015-16	Wednesday, 25/03/15 Mayor and Cabinet	Frankie Sulke, Executive Director for Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
January 2015	Waste Strategy Consultation	Wednesday, 25/03/15 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Rachel Onikosi, Cabinet Member Public Realm		
December 2014	Catford Town Centre CRPL Business Plan 2015/16	Thursday, 26/03/15 Council	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
December 2014	Pay Policy	Thursday 26/03/15	Kevin Sheehan, Executive Director for Customer Services and Councillor Bonavia, Cabinet Member Resources		